



## **TCBSBM Outstanding Administrator of the Year 2024 Nomination Application:**

Note: Application may be submitted by TCBSBM member on behalf of educator they feel deserve special recognition for educational service. This application is four pages long and can take more than 15 minutes to complete. Applications must be submitted by January 25th. The winners will be notified by Feb 9th and recognized on Feb 23rd during the TCBSBM Annual Summit at the Kalahari Resort in Austin.

### **Candidate Information**

First Name      Last Name

### **Position**

### **Email**

example@example.com

### **School / Location**

### **District**

### **Academic Levels**

### **Address**

City

State

Zip Code

## **Educational Experience:**

Please give details of all Schools/Colleges/Universities attended.

### **Secondary/Higher Education**

Name

Dates Attendance

Degree / Diploma

### **Teaching, Counseling, Campus/District Leadership and Other Work Experience**

Name of Institutions

Inclusive Dates

Title

## **Professional and Community Organization:**

Honors and Awards

## **Qualifications:**

This section must be completed to learn what sets the nominee apart from other candidates

## **Performance over and above job description:**

Performance of job duties in an exemplary and extraordinary manner to include such activities as curriculum development, tutoring without compensation, mentoring and other support activities.

## **Engagements that benefit students and the community:**

Relationship with staff students and the public that create a positive impact on the learning environment for the disadvantaged at-risk student, or minority student. This might involve counseling potential dropouts and gang members, sponsoring drug abuse program and providing services for handicapped and special learning needs students. Evidence that the nominee participates in activities or organizations that benefit the community in such a way that it positively affects students. These activities could include volunteer work in public libraries, homeless shelters and community food banks as well as services such as reading for the blind and work with adult literary programs.

## **Engagements exhibiting selfless service:**

Evidence that the nominee acts upon a genuine concerns for the welfare of others

## **Examples of innovation, creativity and leadership**

Development of innovation and creative exercises, activities and projects in the classroom, campus or central office that promote student success.

## Statement of professional philosophy

The philosophy that drives the nominee's attitude and actions.

## Recommendation:

All applicants must provide a letter of recommendations. Please list the name and email address of individual who will provide letters of recommendation.

### Recommendation Name and Email

First Name          Last Name

#### Email

example@example.com

### Nominee Declaration

**I certify that, to the best of my belief, the information I have provided is complete and true.**

First Name          Last Name

Signature

### TCBSBM Member Information

First Name          Last Name

Signature